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*Full*

8 December 1954

MEMORANDUM FOR: Deputy Director (Plans)  
Director of Security  
Director of Training  
Chief, Medical Staff  
Assistant Director for Communications  
Comptroller  
CIA Watch Officer

SUBJECT: Electrical Power Outage

1. There will be an electrical power outage in the following Agency occupied buildings from 1:00 P.M. Saturday, 18 December until 7:00 A.M. Monday, 20 December 1954.

Tempe I Building	All electrical service (possibly including heat)
Alcott Hall	All electrical service including the Snack Bar
Recreation & Services	All electrical service including cafeteria
Qtrs. I Building	Fire alarm system and exterior post lights only

2. The above-mentioned outage has been scheduled to permit mechanics to overhaul main feeder No. 675, located in the Tempe I Building electrical vault. Such overhauling will prevent major electrical failures during normal working hours and provide better service for the Agency.

3. It is requested that this information be circulated to officials of your office whose activities are located in the above mentioned buildings.

[Redacted Signature Box]

FOIAb3b

JAMES A. GARRISON  
Chief of Logistics

HSC  
Distribution:

25-OD/P  
12-Dir. Sec.  
12-Compt.  
4-Med.  
12-D/T  
12-AD/CO  
12-LO

Watch Officer

1-LO Sat. Duty Book

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